



This year we will be utilizing MileSplit for our meet's registration. If you are new to MileSplit, read below for helpful information on getting you and your team set up.

The first step is claiming your team.

### **Claiming Team**

1. If you do not already have an account, create a free one at <https://ca.milesplit.com/register>
2. Once your account is created go to <https://ca.milesplit.com/teams>
3. Find your team on the list, click on it, and click the "claim team" button.

Helpful Article/Video: <https://support.milesplit.com/en/a/how-do-i-claim-my-team>

### **Updating Your Roster**

You may need to update your roster to reflect this year's team. You can do so from your team page after being approved as a coach.

Article/Video: <https://support.milesplit.com/en/a/how-do-i-edit-my-teams-roster>

### **Entering a Meet**

Article/Video: <https://support.milesplit.com/en/a/how-do-i-enter-my-team-in-a-meet>

*\*\*\*If you need any further assistance, please contact [registration@milesplit.com](mailto:registration@milesplit.com).*

*Our registration manager will get back to you as soon as possible.*